

**SECRET**

Security Information

22 June 1953

## OGC Has Reviewed

MEMORANDUM FOR: Deputy Director (Administration)  
Controller  
✓ General Counsel  
Deputy Director (Intelligence)  
Deputy Director (Plans)  
Assistant Director for Communications  
Director of Training

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SUBJECT: Proposed [REDACTED] TELEPHONES IN LIVING  
QUARTERS

1. There is presented herewith for your formal concurrence, copy of the proposed [REDACTED] which has been prepared for authentication by the Director.

2. The draft disseminated for coordination on 11 May 1953 was generally concurred in by all concerned. The draft prepared for authentication includes suggestions submitted by your various offices. The suggestions offered were for clarification and did not include any changes in policy.

3. The additional language in paragraph 2 a (1) was proposed by the Deputy Director (Plans) as a precautionary measure to ensure that the Regulation contains no implication of approval for the conduct of official business by telephone.

4. The change in paragraph 4 b ("when, in the discretion of the Chief of Station such excess charges should not reasonably be borne by the individual") was suggested by the Deputy Director (Intelligence) in order to avoid the administrative expense and nuisance in handling nominal or trivial claims for reimbursement. This change has been informally concurred in by representatives of the Deputy Director (Intelligence) and Deputy Director (Plans), namely, [REDACTED]

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5. The effective date to be inserted in paragraph 7 will be the date subject Regulation is signed by the Director.

6. It is requested that your signatures be recorded on the attached concurrence sheet. When complete, this concurrence sheet will be attached to the Director's file copy.

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[REDACTED]  
Special Assistant to the  
Deputy Director (Administration)

Attachment:  
Proposed [REDACTED]

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